



## Privacy Notice – Travel Survey

**Data Controller:** The Data Controller of the information being collected is Clackmannanshire Council.

**Data Protection Officer details:** The Data Protection Officer can be contacted at Kilncraigs, Greenside Street, Alloa FK10 1EB, e: [dpo@clacks.gov.uk](mailto:dpo@clacks.gov.uk)

**Purpose:** Your information is being collected to use for the following purposes:

This questionnaire is to fully understand current commuting patterns to and from the council. The data will be used to inform future initiatives and improve sustainable and active travel in the Clackmannanshire Council area.

**Legal basis** - The legal basis for collecting the information is:

This task is being carried out in the public interest.

**Retention:** The retention period for the data is:

**The survey answers** to this consultation will be stored within Citizen Space for a maximum of 3 years, in line with system retention policies.

If you choose to provide your email address to enter the prize draw, it will be used solely for the purpose of contacting with winner. These details will be handled in accordance with Clackmannanshire Council's data protection policies.

**Data subject rights:** Please note that you have the following rights:

- Withdraw consent at any time, where the legal basis specified above is consent.
- Lodge a complaint with the Information Commissioner's Office.
- Request access to your personal data.
- Data portability, where the Legal basis specified above is i) consent or ii) performance of a contract.
- To request rectification or erasure of your personal data, as so far as the legislation permits.

If you wish to exercise any of your rights, please contact the Data Protection Officer.

### **Right to complain:**

If you are unhappy with the way the Council have processed your personal data, you have the right to complain. Any complaints regarding your data should be addressed to the Data Protection Officer. If the matter is not resolved, you can contact the Information Commissioner's Office.

The address and contact details for the Information Commissioner's Officer are:

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow, Cheshire

SK9 5AF

0303 123 1113 (local rate) or 01625 545 745 or visit the website:

[www.ico.gov.uk](http://www.ico.gov.uk).