



Consultation to gather parent / carer views on a refreshed Curriculum in Clackmannanshire Educational Establishments

Consultation Privacy Notice

This notice provides details of what information we collect from you, what we do with it and who it might be shared with.

Data Controller

The Data Controller of the information being collected is Clackmannanshire Council, Kilncraigs, Greenside Street, Alloa, FK10 1EB

Data Protection Officer

The Data Protection Officer can be contacted at Kilncraigs, Greenside Street, Alloa FK10 1EB,
e: dpo@clacks.gov.uk.

Purpose

Your information (e-mail address) is being collected to use for the following purpose:

To enable the school or ELC to invite you to a follow up discussion on developing the curriculum in that establishment.

Legal Basis

The Legal Basis for collecting the information is:

- Consent
- Public Task

Information sharing

Your personal information will not be shared other than with the school / ELC to enable them to contact you for a follow up discussion. Your comments may be provided in full.

As well as being published on Clackmannanshire Council's website, the final consultation overview report (not including personal information) will be made available to:

- Heads of Clackmannanshire Educational Establishments
- Education Scotland
- Clackmannanshire Elected Members

Where the information is held

Your information will be transferred to and stored in the following countries and the following safeguards are in place:

All data is held within the European Economic Area. Both Clackmannanshire Council and Delib Ltd (Citizen Space) have in place and maintain technical and organisational security measures to protect your information from unauthorised access or damage to, or disclosure or loss of, your information.

Retention

The retention period for the data is a maximum of 3 years.

Automated decision making

The following automated decision-making, including profiling, will be undertaken:

- N/A

Data Subject rights

Please note that you have the following rights:

- to withdraw consent at any time, where the legal basis specified above is consent;
- to lodge a complaint with the Information Commissioner's Office;
- to request access to your personal data;
- to data portability, where the legal basis specified above is i) consent or ii) performance of a contract;
- to request rectification or erasure of your personal data, as so far as the legislation permits.

If you wish to exercise any of your rights, please contact the Data Protection Officer.

Right to complain

If you are unhappy with the way the Council have processed your personal data, you have the right to complain. Any complaints regarding your data should be addressed to the Data Protection Officer. If the matter is not resolved, you can contact the Information Commissioner's Office at the following address:

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow, Cheshire

SK9 5AF

0303 123 1113 (local rate) or 01625 545 745 or visit the website:

www.ico.gov.uk